

APPLICATION FOR FULL MEMBERSHIP (MERCHANTS)

.....
(Please state Company name)

**YOU MUST BE A BONAFIDE BUILDERS, PLUMBERS, TIMBER, HEATING
OR DECORATORS MERCHANT, WHO:**

- Supplies predominantly to the trade and has facilities for and carries adequate stocks appropriate to the needs of the district.
- **ESTABLISHED MERCHANTS** - Have a minimum annual turnover of not less than £250,000. A substantial proportion of this should derive from ex-stock sales. Have been trading for 2 years and be able to supply audited accounts.
- **NEW MERCHANTS** - Sign a declaration that your expected turnover in your first year of trading will be £250,000 or higher and send audited accounts of your first year's trading as soon as possible. You must also provide us with a bank reference and statement for startup funds along with either unaudited year 1 financial statement, projected balance sheet, profit and loss sheet, business plan and cashflow projections or a statement from your auditors / accountants.
- Operates from proper premises with sound stock levels, yard layout and good calibre of staff.
- Grants credit facilities and has a reasonable number of credit accounts.
- Offers a delivery service.
- Has no inter-trading connection with any builder, plumber or heating engineer which exceeds 25% of the applicant's total turnover. However, applicants who have involvement with bathroom and kitchen installation may apply for membership regardless.

You will be expected to comply with the terms of the BMF Charter regarding clear principles of trading between you and your suppliers and positive standards of service to your customers.

**WHAT SUPPLIERS SHOULD EXPECT FROM
BMF MERCHANT MEMBERS**

1. Stock in depth and range
2. Active market and product development
3. Commitment to quality training processes
4. Commitment to long term partnerships
5. Value for money pricing
6. Support for supplier specifications
7. Commitment to cost reduction in the supply chain
8. Payment to agreed terms

**WHAT CUSTOMERS SHOULD EXPECT FROM
BMF MERCHANT MEMBERS**

1. Comprehensive and quality stocks
2. Value for money price structure
3. Prompt deliveries
4. Structured credit facilities
5. Helpful and efficient service
6. Commitment to product, customer care and safety training
7. Technical advice from experienced teams
8. Prompt handling of enquiries

Please return this form to BMF, 15 Soho Square, London, W1D 3HL

1. FULL COMPANY TRADING NAME AND HEAD OFFICE ADDRESS INCLUDING POSTCODE

TEL NO: FAX NO:
E-MAIL: WEBSITE:

2. FULL NAMES OF PROPRIETORS, PARTNERS OR DIRECTORS

3. PRINCIPAL CONTACT NAME

4. IN THE CASE OF A LIMITED COMPANY PLEASE STATE YOUR REGISTERED OFFICE ADDRESS

5. NUMBER OF OUTLETS

6. IF YOU ARE A SUBSIDIARY COMPANY, PLEASE GIVE NAME AND ADDRESS OF YOUR CONTROLLING FIRM

7. PLEASE LIST YOUR SUBSIDIARY COMPANIES (NAMES ONLY, IF ANY)

8. DATE WHEN ESTABLISHED AS A MERCHANT

9. NUMBER OF SALES CREDIT ACCOUNTS

10. ARE YOU A MEMBER OF ANY OTHER TRADE ASSOCIATION (IF SO, PLEASE GIVE DETAILS)

11. PLEASE LIST THE NAMES OF 4 MAJOR SUPPLIERS (PREFERABLY MANUFACTURERS WHO GIVE YOU CREDIT)

12. ARE YOU ABLE TO COMPLY WITH ALL THE CRITERIA AS SHOWN ON THE FRONT PAGE INCLUDING THE BMF CHARTER? IF NO, PLEASE STATE WHICH ARE NOT COMPLIED WITH

PLEASE SUPPLY A LIST OF SHAREHOLDERS AND THEIR HOLDINGS IF YOU ARE NOT A PUBLIC LIMITED COMPANY (PLEASE APPEND ON A SEPARATE SHEET)

13. PLEASE COMPLETE THE FOLLOWING:

We supply predominantly to the trade and hold stocks, adequate for the needs of the area(s) covered, of products named below.

PRODUCT SECTION	PLEASE TICK	PRODUCT SECTION	PLEASE TICK
1. Roofing Materials		13. Disability Products	
2. Plumbing Materials		14. Electrical Products	
3. Bricks & Blocks, Clay & Concrete		15. Bottled Gas	
4. Cement, Plaster, Insulation Materials		16. Glass Supply	
5. Decorating Materials		17. Heating Centre	
6. Fireplace, Heating & Cooking Appliances		18. Insulation Specialist	
7. Ironmongery, Tools & Associated Products		19. Landscape & Garden Supplies	
8. Kitchen Equipment, Wall & Floor Tiles		20. Kitchen Showroom	
9. Timber and Timber Products		21. Brick Library	
10. Heating		22. Security Centre	
11. Civils Products		23. Tool Hire Centre	
12. Bathroom Showroom			

(PLEASE CHECK THE PRODUCT LISTINGS BELOW TO SEE WHICH SECTIONS APPLY TO YOU).

14. OUR TOTAL TURNOVER, AS CERTIFIED BELOW, IN THE LAST FULL FINANCIAL YEAR (*)

_____	£ Credit	£ Cash	£ Sub-Total

Ex-stock			

Direct			

Total Turnover		£	_____

In the event of your application not being approved your payment will be returned to you. The decision of the BMF as to membership is final and in the case of rejection no correspondence will be entered into.

We apply for admission into Membership of the Builders Merchants Federation and we certify that the above particulars are correct. We enclose a set of the latest two years trading accounts (please note these will be handled in confidence by BMF staff only). In the event of this application being approved, we agree to support the aims and objectives of the BMF and to pay the annual subscription and associated levies authorised from time to time so long as we remain in membership. Please note that under our Rules, if you wish to resign your membership, you must serve written notice of your intention to resign at least 3 months prior to the start of the new subscription year on 1st April, otherwise you will be liable for the full amount of your subscription for the forthcoming year.

COMPANY STAMP

Signature _____

Date _____

PRODUCT SECTIONS

Roofing Materials

Battens
Bitumen compounds
Roofing felts and dampcourse
Fibre cement products
Lead sheeting
Profiled Sheet Metals
Roofing tiles (clay & concrete)
Slates (natural & man made)
Translucent roofing
Ventilation products

Plumbing Materials

Baths
Cylinders & tanks
Flushing cisterns
Immersion heaters
Insulation (pipe & cylinder)
Lead pipe
Plumbers brassware
Rainwater & soil goods
Sanitaryware
Showers, cabinets & fittings
Tubes & fittings (copper, stainless steel, plastic, black & galvanised)
Water mains & domestic waste pipes
Water softeners

Bricks & Blocks, Clay & Concrete: Underground Drainage Systems / Civils

Blocks & garden walling
Bricks of all kinds
Building Blocks
Chimney pots & flue linings
Civils products
Concrete products
Drainage pipes (concrete, clay & PVC)
Firebrick backs
Flooring quarries
Geotextiles
Interlocking paving
Kerbing
Lintels (concrete & steel)
Manhole covers & frames
Precast concrete
Quarry tarrazo pavings
Septic tanks
Street furniture
Wall ties

Cement, Plaster & Insulation Materials

Additives
Aggregates
Cement
Cement paints
Chemicals
Concrete chemicals (ready mixed)
Insulation materials (roof & wall)
Lime
Mortar
Plaster
Plasterboard - all types
Plaster beads
Scrim

Decorating & Building

Chemicals

Access equipment
Brushes
Building chemicals
Carpet tiles
Ceiling coatings
Decorative hardware
Decorating accessories
Interior design products
Marine coatings
Metallic coatings
Pressurised spraying equipment
Paints, wall coverings & decorating materials
Sign writing materials
Specialist applications
Surface preparation treatments
Wood preservatives

Fireplaces, Heating & Cooking Appliances

Back boilers
Closed room heaters
Cookers
Electric fires
Fireplaces - all materials
Fire cement & fire clay
Gas fires
Heat storage units
Industrial gas (LPG & LNG)
Water heaters (gas & electric)

Ironmongery, Tools & Associated Products

Adhesives
Builders & architectural ironmongery & hardware
Door & window furniture
Electrical products
Electric cable & accessories
Fixings
Garage doors
Garden hardware
Glass
Mastics
Power & hand tools
Putties
Tool Hire

Kitchen Equipment, Wall & Floor Tiles

Kitchen appliances
Kitchen furniture
Sink tops
Tiles (wall & floor)
Fitted bedroom furniture

Timber & Timber Products

Timber

Fencing
Flooring
Hardwoods
Mouldings
Planed
Preservative treated
Sawn

Timber Based Sheet Materials

Blockboard
Chipboard
Hardboard
Insulated board
Laminates
MDF & medium boards
OSB
Plywood

Manufactured Timber Products

Doors & frames
Patio doors
Staircases
Trussed rafters
Windows
UPVC windows & doors

Heating

Solid Fuel

Domestic & industrial boilers
Ancillary equipment

Gas Fired

Gas boilers
Domestic & industrial burners
Warm-Air units
Ancillary equipment

Oil Fired

Boiler/burner units
Domestic & industrial burners
Warm-Air units
Ancillary equipment

Electrical

Warm-Air, underfloor, ceiling & any other centrally controlled systems
Economy 7/White Meter equipment

Ancillary Equipment

Air conditioning units
Control primary & secondary time clocks, programmers, thermostats - all types
Circulators (pumps)
Draught stabilizers
Ducting
Flues: asbestos, steel, cast iron, insulated, flexible - all types
Heat emitters, skirting, convector & fan types
Heat exchanges
Heat pumps
Oil tanks & gauges
Radiators
Sealed systems equipment
Solar heating
Swimming pool equipment
Valves - safety & fire, mixing & regulating water treatment equipment & inhibitors